

## Exercise 5.1 Information transfer – complete the missing information

Speaker Copy

### Instructions

- 1 Give the listener his copy of the exercise (see next page). Your copy is reproduced below. Both your and the listener's copies can also be photocopied from Appendix 2.
- 2 Explain that you and the listener both have the same table, but that you each have different and complementary missing details. The task is to fill in the missing information on both your sheets by taking it in turns to ask and answer questions. For example, you might ask the listener: 'What street is the house on?' The listener might ask you: 'Is the condition of the apartment modern, quite modern or not very modern?'
- 3 When the listener hesitates, encourage him to request clarification.

Detail	Apartment	House
Street	King Street	
Size	big quite big small	big quite big ✓ small
Condition	modern ✓ quite modern not very modern	modern quite modern not very modern
Number of rooms	three	downstairs – upstairs –
List of rooms	a living room a kitchen a bedroom	
Central heating	Yes	
Near a shopping area		No
Distance from town center	1 mile	
Rent		\$1600 a month
Any other information	You share the toilet and bathroom on the first floor.	

<sup>47</sup> Source: Watcyn-Jones and Howard-Williams, 2001. Reproduced by permission of Penguin Books Ltd.

## Exercise 5.1 Information transfer – complete the missing information

Listener Copy

### Instructions

You have information about an apartment and house in which some details are missing. Your task is to ask the speaker for this missing information, for example, 'What street is the apartment on?'

The speaker also has missing information that you can supply, and will ask you questions, for example, 'Does the house have central heating?' You and the speaker will take it in turns to ask and answer questions.

Detail	Apartment	House
Street		Park Road
Size	big ✓ quite big small	big quite big small
Condition	modern quite modern not very modern	modern quite modern not very modern ✓
Number of rooms	three	downstairs – two upstairs – three
List of rooms		a living room a kitchen two bedrooms a bathroom/toilet
Central heating		No
Near a shopping area	Yes	
Distance from town center		2 miles
Rent	\$250 a week	
Any other information		There is a large garden and a garage.

<sup>48</sup> Source: Watcyn-Jones and Howard-Williams, 2001. Reproduced by permission of Penguin Books Ltd.